

## CIPPS Leave Reports Table of Contents

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LEAVE Reports  
Department of Accounts  
As of August 2005

CO. NO. 10010  
\*\*\*\*\* TRAINING COMPANY # 10 \*\*\*\*\*

COMMONWEALTH OF VIRGINIA  
LEAVE ACCOUNTING ERROR/AUDIT REPORT  
BATCH NUMBER 00001

REPORT U010 PAYBLOO1  
RUN ON 03/21/2005 AT 09:25:30  
PAGE 1

| PAGE<br>NUM | EMPLOYEE<br>NUMBER | EMPLOYEE NAME | TRAN<br>TYPE | LEAVE<br>TYPE | SIGN | HOURS | DATE<br>FROM | DATE<br>TO  | ERROR MESSAGES       |
|-------------|--------------------|---------------|--------------|---------------|------|-------|--------------|-------------|----------------------|
| 1           | 19191919100        | A WILSON      | A            | AT            |      | 8.0   | 02/25/2001   | 02/25/2001* | DELETED TRANSACTION. |
| 1           | 16161616100        | J A WARD      | A            | SD            |      | 40.0  | 02/25/2001   | 03/09/2001* | DELETED TRANSACTION. |
| 1           | 13131313100        | J REID        | A            | FP            |      | 24.0  | 02/25/2001   | 02/27/2001* | DELETED TRANSACTION. |
| 1           | 88888888800        | R R ROGERS    | A            | SP            |      | 16.0  | 02/25/2001   | 02/26/2001* | DELETED TRANSACTION. |
| 1           | 12121212100        | S S STRIDER   | A            | SP            |      | 16.0  | 02/25/2001   | 02/26/2001* | DELETED TRANSACTION. |
| 2           | 99999999900        | D NAMESMITH   | A            | SF            |      | 8.0   | 02/25/2001   | 02/25/2001* | DELETED TRANSACTION. |
| 2           | 33333333300        | A NELSON      | A            | CE            |      | 8.0   | 02/19/2001   | 02/19/2001* | DELETED TRANSACTION. |

LEAVE Reports  
Department of Accounts  
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CD. NO. 10010  
\*\*\*\*\* TRAINING COMPANY # 10 \*\*\*\*\*

COMMONWEALTH OF VIRGINIA  
LEAVE ACCOUNTING ERROR/AUDIT REPORT  
BATCH NUMBER 00002

REPORT U010 PAYBLO01  
RUN ON 03/21/2005 AT 09:25:30  
PAGE 2

| PAGE<br>NUM | EMPLOYEE<br>NUMBER | EMPLOYEE NAME | TRAN<br>TYPE | LEAVE<br>TYPE | SIGN | HOURS | DATE<br>FROM | DATE<br>TO  | ERROR MESSAGES                             |
|-------------|--------------------|---------------|--------------|---------------|------|-------|--------------|-------------|--|
| 1           | 19191919100        | A WILSON      | A            | AT            |      | 8.0   | 02/25/2005   | 02/25/2005* | CK PRIOR PAY PERIOD ACCRUALS.              |
| 1           | 16161616100        | J A WARD      | A            | SD            |      | 40.0  | 02/25/2005   | 02/25/2005  |  |
| 1           | 13131313100        | J REID        | A            | FP            |      | 24.0  | 02/25/2005   | 02/27/2005  |  |
| 1           | 88888888800        | R R ROGERS    | A            | SP            |      | 16.0  | 02/25/2005   | 02/26/2005* | CK PRIOR PAY PERIOD ACCRUALS.              |
| 1           | 12121212100        | S S STRIDER   | A            | SP            |      | 16.0  | 02/25/2005   | 02/26/2005* | CK PRIOR PAY PERIOD ACCRUALS.              |
| 2           | 99999999900        | D NAMESMITH   | A            | SF            |      | 8.0   | 02/25/2005   | 02/25/2005* | CK PRIOR PAY PERIOD ACCRUALS.              |
| 2           | 33333333300        | A NELSON      | A            | CE            |      | 8.0   | 02/19/2005   | 02/19/2005* | CK PRIOR PAY PERIOD ACCRUALS.              |
| 2           | 22222222200        | J C ELLISON   | A            | PL            |      | 40.0  | 02/25/2005   | 03/09/2005* | EMPLOYEE STATUS IS NOT ELIGIBLE FOR LEAVE. |

LEAVE Reports  
Department of Accounts  
As of August 2005

CO. NO. 10011  
\*\*\*\*\* TRAINING COMPANY # 11 \*\*\*\*\*

COMMONWEALTH OF VIRGINIA  
LEAVE ACCOUNTING BALANCE EXCEPTIONS

REPORT U011 PAYBLO01  
RUN ON 03/21/2005 AT 09:25:30  
PAGE 2

| EMPLOYEE NUMBER<br>AND NAME | BATCH<br>PAGE | TYPE                | REQUESTED<br>HOURS | DATES                             | BALANCE | COMP | F/P | ON-CALL | TAKEN<br>ANNUAL | O/T | RECOG<br>MESSAGES       | BONUS | LWOP |
|-----------------------------|---------------|---------------------|--------------------|-----------------------------------|---------|------|-----|---------|-----------------|-----|-------------------------|-------|------|
| 15151515100<br>P RANDALL    | 00020<br>1    | TRAN M<br>LEAVE SF+ | 24.0               | FROM 02/25/2005<br>TO 02/25/2005* | 24.0    | 0.0  | 0.0 | 0.0     | 0.0             | 0.0 | 0.0                     | 0.0   | 0.0  |
|                             |               |                     |                    |                                   |         |      |     |         |                 |     | SICK LEAVE BAL EXCEEDED |       |      |
| 99999999900<br>D NAMESMITH  | 00001<br>2    | TRAN A<br>LEAVE SF+ | 8.0                | FROM 02/25/2005<br>TO 02/25/2005* | 0.0     | 0.0  | 0.0 | 0.0     | 8.0             | 0.0 | 0.0                     | 0.0   | 0.0  |
|                             |               |                     |                    |                                   |         |      |     |         |                 |     | HOURS DISTRIBUTED       |       |      |

LEAVE Reports  
Department of Accounts  
As of August 2005

CO. NO. 10011

\*\*\*\*\* TRAINING COMPANY # 11 \*\*\*\*\*

COMMONWEALTH OF VIRGINIA

LEAVE ACCOUNTING LEAVE WITHOUT PAY EXCEPTIONS

REPORT U012

PAYBLO01

RUN ON 03/21/2005 AT 09:25:30

PAGE 1

| EMPLOYEE<br>NUMBER | EMPLOYEE NAME | BATCH<br>NUM | PAGE<br>NUM | TRAN<br>TYPE | LEAVE<br>TYPE | SIGN | HOURS | DATE<br>FROM | DATE<br>TO  | LWOP<br>HOURS<br>TAKEN |
|--------------------|---------------|--------------|-------------|--------------|---------------|------|-------|--------------|-------------|------------------------|
| 48484848400        | C MARTIN      | 00020        | 2           | MNT          | XX            | N    | 64.0  | 02/25/2005   | 02/25/2005* | 64.0                   |

LEAVE Reports  
Department of Accounts  
As of August 2005

CO. NO. 10010  
\*\*\*\*\* TRAINING COMPANY # 10 \*\*\*\*\*

COMMONWEALTH OF VIRGINIA

REPORT U013 PAYBLOO1  
RUN ON 03/21/2005 AT 09:25:30  
PAGE 1

TRANSACTION BATCH DELETION REPORT

| COMPANY | BATCH NUMBER | EMPLOYEE NUMBER | HOURS | FROM DATE  | TO DATE    |
|---------|--------------|-----------------|-------|------------|------------|
| 010     | 00001        | 19191919100     | 8.0   | 02/25/2001 | 02/25/2001 |
| 010     | 00001        | 18181818100     | 40.0  | 02/25/2001 | 03/09/2001 |
| 010     | 00001        | 13131313100     | 24.0  | 02/25/2001 | 02/27/2001 |
| 010     | 00001        | 88888888800     | 18.0  | 02/25/2001 | 02/26/2001 |
| 010     | 00001        | 12121212100     | 18.0  | 02/25/2001 | 02/26/2001 |
| 010     | 00001        | 99999999900     | 8.0   | 02/25/2001 | 02/25/2001 |
| 010     | 00001        | 33333333300     | 8.0   | 02/19/2001 | 02/19/2001 |
| 010     | 00004        | 15151515100     | 100.0 | 02/25/2005 | 02/25/2005 |
| 010     | 00004        | 15151515100     | 304.8 | 02/25/2005 | 02/25/2005 |
| 010     | 00004        | 15151515100     | 24.0  | 02/25/2005 | 02/25/2005 |
| 010     | 00004        | 18181818100     | 24.0  | 02/25/2005 | 02/25/2005 |
| 010     | 00004        | 18181818100     | 24.0  | 02/25/2005 | 02/25/2005 |
| 010     | 00004        | 48484848400     | 64.0  | 02/25/2005 | 02/25/2005 |
| 010     | 00004        | 48484848400     | 8.0   | 02/25/2005 | 02/25/2005 |
| 010     | 00004        | 44444444400     | 72.0  | 02/25/2005 | 02/25/2005 |
| 010     | 00004        | 44444444400     | 40.0  | 02/25/2005 | 02/25/2005 |
| 010     | 00004        | 44444444400     | 232.0 | 02/25/2005 | 02/25/2005 |
| 010     | 00004        | 44444444400     | 750.0 | 02/25/2005 | 02/25/2005 |
| 010     | 00004        | 44444444400     | 750.0 | 02/25/2005 | 02/25/2005 |
| 010     | 00100        | 22422422400     | 8.0   | 02/26/2005 | 02/26/2005 |
| 010     | 00100        | 22422422400     | 4.0   | 02/27/2005 | 02/27/2005 |
| 010     | 00100        | 77777777700     | 5.0   | 02/20/2005 | 02/20/2005 |
| 010     | 00100        | 66666666600     | 18.0  | 02/21/2005 | 02/26/2005 |
| 010     | 00100        | 66666666600     | 5.0   | 02/23/2005 | 02/23/2005 |
| 010     | 00100        | 22422422400     | 1.0   | 03/01/2005 | 03/01/2005 |

LEAVE Reports  
Department of Accounts  
As of August 2005

CD. NO. 10010

COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF ACCOUNTS  
UNBALANCED COMPENSATORY LEAVE RECORDS

REPORT U043 PAYBL016  
RUN ON 05/12/2005 AT 14:31:43

| AGENCY                 | EMPLOYEE NO | EMPLOYEE NAME | PERIOD<br>DETAIL | COMPENSATORY<br>BALANCE |
|------------------------|-------------|---------------|------------------|-------------------------|
| ***** TRAINING COMPANY | 13131313100 | JOSEPH REID   |                  | 8.0                     |
|                        |             | PERIOD 1      | .0               |                         |
|                        |             | PERIOD 2      | .0               |                         |
|                        |             | PERIOD 3      | .0               |                         |
|                        |             | PERIOD 4      | .0               |                         |
|                        |             | PERIOD 5      | .0               |                         |
|                        |             | PERIOD 6      | .0               |                         |
|                        |             | PERIOD 7      | 12.0             |                         |
|                        |             | PERIOD 8      | .0               |                         |
|                        |             | PERIOD 9      | .0               |                         |
|                        |             | PERIOD 10     | .0               |                         |
|                        |             | PERIOD 11     | .0               |                         |
|                        |             | PERIOD 12     | .0               |                         |
|                        |             | PERIOD 13     | .0               |                         |
|                        |             | PERIOD 14     | .0               |                         |
|                        |             | PERIOD 15     | .0               |                         |
|                        |             | PERIOD 16     | .0               |                         |
|                        |             | PERIOD 17     | .0               |                         |
|                        |             | PERIOD 18     | .0               |                         |
|                        |             | PERIOD 19     | .0               |                         |
|                        |             | PERIOD 20     | .0               |                         |
|                        |             | PERIOD 21     | .0               |                         |
|                        |             | PERIOD 22     | .0               |                         |
|                        |             | PERIOD 23     | .0               |                         |
|                        |             | PERIOD 24     | .0               |                         |
|                        |             | PERIOD 25     | .0               |                         |
|                        |             | TOTAL DETAIL  |                  | 12.0                    |

LEAVE Reports  
Department of Accounts  
As of August 2005

CO. NO. 10010

COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF ACCOUNTS  
UNBALANCED RECOGNITION LEAVE RECORDS

REPORT U037 PAYBL016  
RUN ON 05/12/2005 AT 14:31:43

| AGENCY                 | EMPLOYEE NO | EMPLOYEE NAME | PERIOD<br>DETAIL | RECOGNITION<br>BALANCE |
|------------------------|-------------|---------------|------------------|------------------------|
| ***** TRAINING COMPANY | 13131313100 | JOSEPH REID   |                  | 12.0                   |
|                        |             | PERIOD 1      | .0               |                        |
|                        |             | PERIOD 2      | .0               |                        |
|                        |             | PERIOD 3      | .0               |                        |
|                        |             | PERIOD 4      | .0               |                        |
|                        |             | PERIOD 5      | .0               |                        |
|                        |             | PERIOD 6      | .0               |                        |
|                        |             | PERIOD 7      | .0               |                        |
|                        |             | PERIOD 8      | .0               |                        |
|                        |             | PERIOD 9      | 24.0             |                        |
|                        |             | PERIOD 10     | .0               |                        |
|                        |             | PERIOD 11     | .0               |                        |
|                        |             | PERIOD 12     | .0               |                        |
|                        |             | PERIOD 13     | .0               |                        |
|                        |             | PERIOD 14     | .0               |                        |
|                        |             | PERIOD 15     | .0               |                        |
|                        |             | PERIOD 16     | .0               |                        |
|                        |             | PERIOD 17     | .0               |                        |
|                        |             | PERIOD 18     | .0               |                        |
|                        |             | PERIOD 19     | .0               |                        |
|                        |             | PERIOD 20     | .0               |                        |
|                        |             | PERIOD 21     | .0               |                        |
|                        |             | PERIOD 22     | .0               |                        |
|                        |             | PERIOD 23     | .0               |                        |
|                        |             | PERIOD 24     | .0               |                        |
|                        |             | PERIOD 25     | .0               |                        |
|                        |             | TOTAL DETAIL  |                  | 24.0                   |



LEAVE Reports  
Department of Accounts  
As of August 2005

CO. NO. 10010

COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF ACCOUNTS  
UNBALANCED BONUS LEAVE RECORDS

REPORT U038 PAYBLO16  
RUN ON 05/12/2005 AT 14:31:43

| AGENCY                 | EMPLOYEE NO | EMPLOYEE NAME | PERIOD<br>DETAIL | BONUS<br>BALANCE |
|------------------------|-------------|---------------|------------------|------------------|
| ***** TRAINING COMPANY | 13131313100 | JOSEPH REID   |                  | 8.0              |
|                        |             | PERIOD 1      | .0               |                  |
|                        |             | PERIOD 2      | .0               |                  |
|                        |             | PERIOD 3      | .0               |                  |
|                        |             | PERIOD 4      | .0               |                  |
|                        |             | PERIOD 5      | .0               |                  |
|                        |             | PERIOD 6      | .0               |                  |
|                        |             | PERIOD 7      | .0               |                  |
|                        |             | PERIOD 8      | 40.0             |                  |
|                        |             | PERIOD 9      | .0               |                  |
|                        |             | PERIOD 10     | .0               |                  |
|                        |             | PERIOD 11     | .0               |                  |
|                        |             | PERIOD 12     | .0               |                  |
|                        |             | PERIOD 13     | .0               |                  |
|                        |             | PERIOD 14     | .0               |                  |
|                        |             | PERIOD 15     | .0               |                  |
|                        |             | PERIOD 16     | .0               |                  |
|                        |             | PERIOD 17     | .0               |                  |
|                        |             | PERIOD 18     | .0               |                  |
|                        |             | PERIOD 19     | .0               |                  |
|                        |             | PERIOD 20     | .0               |                  |
|                        |             | PERIOD 21     | .0               |                  |
|                        |             | PERIOD 22     | .0               |                  |
|                        |             | PERIOD 23     | .0               |                  |
|                        |             | PERIOD 24     | .0               |                  |
|                        |             | PERIOD 25     | .0               |                  |
|                        |             | TOTAL DETAIL  |                  | 40.0             |

LEAVE Reports  
Department of Accounts  
As of August 2005

CO. NO. 10025

COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF ACCOUNTS  
SUMMARY REPORT OF LEAVE BALANCES IN HOURS  
FOR PERIOD ENDING 03/15/2005

REPORT U040 PAYBL015  
RUN ON 03/21/2005 AT 10:39:57  
PAGE 49

AGENCY PAGE: 3

\*\*\*\*\* TRAINING COMPANY # 25 \*\*\*\*\*

ORG. CODE: 12285600000

| EMPLOYEE NAME /<br>NUMBER |     | COMP<br>ERN PD | RECG<br>ERN PD | BONUS<br>ERN PD | PERIOD USED   |            |               |              |               | CURRENT BALANCES/ACCUMULATIONS |            |            |              |               |    |    |
|---------------------------|-----|----------------|----------------|-----------------|---------------|------------|---------------|--------------|---------------|--------------------------------|------------|------------|--------------|---------------|----|----|
|                           |     |                |                |                 | ANNUAL<br>F/P | SICK<br>DC | COMP<br>OTHER | O/T<br>BONUS | RECG<br>BONUS | ANNUAL<br>F/P                  | SICK<br>SF | COMP<br>DC | O/T<br>OTHER | RECG<br>BONUS |    |    |
| ANDERSON<br>1111111100    | J A | .0             | .0             | .0              | .0            | .0         | .0            | .0           | .0            | .0                             | 8.0        | 5.0        | .0           | .0            | .0 | .0 |
| FRANKE<br>18181818100     | C   | .0             | .0             | .0              | 24.0          | 24.0       | .0            | .0           | .0            | .0                             | 72.0       | 21.0       | .0           | .0            | .0 | .0 |
| MARTIN<br>48484848400     | C   | .0             | .0             | .0              | 8.0           | .0         | .0            | .0           | .0            | .0                             | 8.0        | 40.0       | .0           | .0            | .0 | .0 |
| MOORE<br>00700700700      | R   | .0             | .0             | .0              | .0            | .0         | .0            | .0           | .0            | .0                             | .0         | .0         | .0           | .0            | .0 | .0 |
| NELSON<br>33333333300     | A   | 8.0            | .0             | .0              | .0            | .0         | .0            | .0           | .0            | .0                             | 48.0       | 45.0       | 8.0          | .0            | .0 | .0 |
| STRIDER<br>12121212100    | S S | .0             | .0             | .0              | .0            | 16.0       | .0            | .0           | .0            | .0                             | 48.0       | 29.0       | .0           | .0            | .0 | .0 |
| STROUD<br>26262626200     | J T | .0             | .0             | .0              | .0            | .0         | .0            | .0           | .0            | .0                             | .0         | .0         | .0           | .0            | .0 | .0 |
| WILBUR<br>01010101000     | T   | .0             | .0             | .0              | .0            | .0         | .0            | .0           | .0            | .0                             | 2.5        | .0         | .0           | .0            | .0 | .0 |
| WILSON<br>19191919100     | A   | .0             | .0             | .0              | 8.0           | .0         | .0            | .0           | .0            | .0                             | 40.0       | 45.0       | .0           | .0            | .0 | .0 |

LEAVE Reports  
Department of Accounts  
As of August 2005

CO. NO. 10011  
\*\*\*\*\* TRAINING COMPANY # 11 \*\*\*\*\*  
ORG CODE 00194100000

COMMONWEALTH OF VIRGINIA  
LEAVE ACCOUNTING PAY PERIOD LEAVE REGISTER  
FOR PERIOD ENDING 03/31/2005

REPORT U009 PAYBLOO2  
RUN ON 03/21/2005 AT 10:38:52  
PAGE 27

| EMPLOYEE DATA        |             |        | ----- CURRENT LEAVE BALANCES/STATUS ----- |      |            |      |           |         |          |       |       |     |
|----------------------|-------------|--------|---|------|------------|------|-----------|---------|----------|-------|-------|-----|
|                      |             |        | ANNUAL                                    | SICK | O/T        | COMP | ONCALL    | FAM/PER | DIS/CRED | RECOG | BONUS |     |
| EMPLOYEE NUMBER      | 14141414100 |        | BEGIN                                     | 40.0 | 40.0       | 0.0  | 24.0      | 0.0     | 40.0     | 130.0 | 22.0  | 0.0 |
| EMPLOYEE NAME        | SCOTT       | ALCOTT | EARNED                                    | 8.0  | 0.0        | 0.0  | 0.0       | 0.0     | 0.0      | 0.0   | 0.0   | 0.0 |
| SDP PARTICIPANT      | Y           |        | USED                                      | 0.0  | 0.0        | 0.0  | 0.0       | 0.0     | 0.0      | 0.0   | 4.0   | 0.0 |
| SDP RECIPIENT        | N           |        | BALANCE                                   | 48.0 | 40.0       | 0.0  | 24.0      | 0.0     | 40.0     | 130.0 | 18.0  | 0.0 |
| LEAVE ELIGIBILITY DT | 05/01/1980  |        | STATUS                                    | YES  | NO         | NO   | YES       | NO      |          |       |       |     |
| SDP EMPLOYMENT DATE  | 05/01/1980  |        |   |      |            |      |           |         |          |       |       |     |
| PERCENT EMPLOYMENT   | 1.00        |        |   |      |            |      |           |         |          |       |       |     |
| EST ANNUAL LOSS      | 12/31       | 0.0    |   |      |            |      |           |         |          |       |       |     |
| EST SICK LOSS        | 12/31       | 40.0   |   |      |            |      |           |         |          |       |       |     |
| EST F/P LOSS         | 12/31       | 40.0   |   |      |            |      |           |         |          |       |       |     |
|                      |             |        | ----- OTHER LEAVES USED YTD -----         |      |            |      |           |         |          |       |       |     |
|                      |             |        | SICK FAM:                                 | 0.0  | COMM SERV: | 0.0  | OTHER:    | 0.0     |          |       |       |     |
|                      |             |        | EDUCATION:                                | 0.0  | CIVIL:     | 0.0  | LWOP PER: | 0.0     |          |       |       |     |
|                      |             |        | MILITARY:                                 | 0.0  | WORK COMP: | 0.0  | LWOP YTD: | 0.0     |          |       |       |     |
|                      |             |        | BMOD:                                     | 0.0  | SDP YTD:   | 0.0  | PRE LAY:  | 0.0     |          |       |       |     |

| ----- LEAVE ACTIVITY/MAINTENANCE THIS PERIOD ----- |            |                         |      |       |            |            |
|--|------------|-------------------------|------|-------|------------|------------|
| TRAN TYPE  | LEAVE TYPE | TRANSACTION DESCRIPTION | SIGN | HOURS | DATE FROM  | DATE TO    |
| SYS  | AE         | ANNUAL LEAVE EARNED     |      | 8.0   | 03/31/2005 | 03/31/2005 |
| SYS  | RL         | RECOGNITION LEAVE LOST  |      | 4.0   | 03/31/2005 | 03/31/2005 |

| ----- COMPENSATORY LEAVE ----- |            |                 |                              |  |
|--------------------------------|------------|-----------------|------------------------------|--|
| * PERIOD                       | EARNED *   |                 |                              |  |
| BEGIN DT                       | END DT     | HOURS AVAILABLE | WARNING MESSAGES             |  |
| 11/16/2004                     | 11/30/2004 | 8.0             |                              |  |
| 06/01/2004                     | 06/15/2004 | 8.0             |                              |  |
| 04/01/2004                     | 04/15/2004 | 8.0             | LEAVE WILL EXPIRE IN 15 DAYS |  |

| ----- RECOGNITION LEAVE ----- |            |                 |                  |  |
|-------------------------------|------------|-----------------|------------------|--|
| * PERIOD                      | EARNED *   |                 |                  |  |
| BEGIN DT                      | END DT     | HOURS AVAILABLE | WARNING MESSAGES |  |
| 02/01/2005                    | 02/15/2005 | 10.0            |                  |  |
| 09/16/2004                    | 09/30/2004 | 8.0             |                  |  |

LEAVE Reports  
Department of Accounts  
As of August 2005

CO. NO. 10012  
\*\*\*\*\* TRAINING COMPANY # 12 \*\*\*\*\*

COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF ACCOUNTS  
LEAVE ACCOUNTING EMPLOYEES ON LEAVE WITHOUT PAY

REPORT U036 PAYBL003  
RUN ON 03/21/2005 AT 10:39:51  
PAGE 3

| <u>EMPLOYEE<br/>NUMBER</u> | <u>EMPLOYEE NAME</u> | <u>LWOP HOURS<br/>THIS PERIOD</u> |
|----------------------------|----------------------|-----------------------------------|
| 48484848400                | CAROL MARTIN         | 64.0                              |

COMPANY 10012 TOTALS :

|                                |   |   |
|--------------------------------|---|---|
| MASTER PAY RECORDS PROCESSED   | - | 1 |
| EMPLOYEES ON LEAVE WITHOUT PAY | - | 1 |

LEAVE Reports  
Department of Accounts  
As of August 2005

CO. NO. 10010  
\*\*\*\*\* TRAINING COMPANY # 10 \*\*\*\*\*

COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF ACCOUNTS  
LEAVE ACCOUNTING POSSIBLE 90-DAY LEAVE STATUS

REPORT U039 PAYBLO03  
RUN ON 05/13/2005 AT 12:18:02  
PAGE 1

| <u>EMPLOYEE<br/>NUMBER</u> | <u>EMPLOYEE NAME</u> | <u>POSSIBLE 60-DAY STATUS</u> |
|----------------------------|----------------------|-------------------------------|
| 18181818100                | JESSICA A WARD       | 480.0                         |

COMPANY 10010 TOTALS :

|   |   |   |
|---|---|---|
| MASTER PAY RECORDS PROCESSED                | - | 0 |
| EMPLOYEES WITH POSSIBLE 90-DAY LEAVE STATUS | - | 1 |

LEAVE Reports  
Department of Accounts  
As of August 2005

CO. NO. 10010  
\*\*\*\*\* TRAINING COMPANY # 10 \*\*\*\*\*

COMMONWEALTH OF VIRGINIA  
EMPLOYEE ERROR LISTING FOR CIPPS LEAVE

REPORT U056 PAYBLO21  
RUN ON 03/21/2005 AT 10:27:36  
PAGE 1

| EMPLOYEE NO | EMPLOYEE NAME |
|-------------|---------------|
| 23075864300 | J R HUDGINS   |
| 26262626200 | J T STROUD    |
| 30218753900 | K T BROWNING  |
| 30917290100 | W D JOHNSON   |
| 59814316700 | K T BROWNING  |
| 71717171700 | S E O'REILY   |
| 76576576500 | E A DAYTON    |
| 81010101000 | R TESTPERSON  |

----- ERROR MESSAGE -----

ADJ EMP DATE MISSING. NO ACCRUALS PROCESSED.

SDP EMPL DATE MISSING.  
ADJ EMP DATE MISSING. NO ACCRUALS PROCESSED.  
ADJ EMP DATE MISSING. NO ACCRUALS PROCESSED.  
ADJ EMP DATE MISSING. NO ACCRUALS PROCESSED.

SDP EMPL DATE MISSING.  
ADJ EMP DATE MISSING. NO ACCRUALS PROCESSED.  
ADJ EMP DATE MISSING. NO ACCRUALS PROCESSED.

LEAVE Reports  
 Department of Accounts  
 As of August 2005

CO. NO. 10010  
 \*\*\*\*\* TRAINING COMPANY # 10 \*\*\*\*\*  
 MILITARY LEAVE USAGE -- RESET FOR BEGINNING OF THE FEDERAL FISCAL YEAR - 10/01/2005

COMMONWEALTH OF VIRGINIA

REPORT U052 PAYBL019  
 RUN ON 04/22/2005 AT 07:58:20  
 PAGE 1

| EMPLOYEE<br>NUMBER                 | EMPLOYEE NAME   | PRIOR YEAR<br>USAGE |
|------------------------------------|-----------------|---------------------|
| 13131313100                        | JOSEPH REID     | 80.0                |
| 18181818100                        | CLARENCE FRANKE | 40.0                |
| TOTAL COMPANY MILITARY LEAVE USAGE |                 | 120.0               |

LEAVE Reports  
Department of Accounts  
As of August 2005

CO. NO. 10010  
\*\*\*\*\* TRAINING COMPANY # 10 \*\*\*\*\*

COMMONWEALTH OF VIRGINIA  
LEAVE ACCOUNTING LEAVE LIABILITY

REPORT U020 PAYBL010  
RUN ON 04/22/2005 AT 08:01:53  
PAGE 1

| EMPL<br>YRS<br>NAME | NO.<br>SDP | GROSS<br>SAL<br>STD | -----<br>RATE<br>HRS | GROSS<br>EARN<br>YTD | -----<br>ANNUAL | -----<br>LEAVE BALANCES<br>SICK<br>DIS CRD | -----<br>O/T<br>COMP | -----<br>ONCALL<br>RECOG | -----<br>DIST<br>FUND %<br>FUNCTION | -----<br>ANNUAL<br>SICK | -----<br>COMPUTED<br>DIS/CRD<br>ONCALL | -----<br>LIABILITY<br>O/T<br>COMP | -----<br>FICA<br>RECOG | -----<br>TOTAL |
|---------------------|------------|---------------------|----------------------|----------------------|-----------------|--|----------------------|--------------------------|-------------------------------------|-------------------------|--|-----------------------------------|------------------------|----------------|
| 14141414100<br>25   | Y          | 1,945.25<br>86.67   | 40.0<br>13,624.67    | 40.0<br>130.0        | 0.0<br>24.0     | 0.0<br>22.0                                | 0100 100<br>3        | 897.77<br>0.00           | 729.44<br>0.00                      | 0.00<br>538.88          | 203.48<br>493.77                       | 2,863.10                          |                        |                |
| SCOTT<br>ALCOTT     |            |                     |                      |                      |                 |  | *TOTAL*              | 897.77<br>0.00           | 729.44<br>0.00                      | 0.00<br>538.88          | 203.48<br>493.77                       | 2,863.10                          |                        |                |
| 22222222200<br>25   | N          | 682.75<br>86.67     | 40.0<br>12,461.42    | 40.0<br>0.0          | 0.0<br>0.0      | 0.0<br>0.0                                 | 0100 100<br>3        | 315.10<br>78.77          | 0.00<br>0.00                        | 0.00<br>0.00            | 30.13<br>0.00                          | 424.00                            |                        |                |
| JANE<br>C ELLISON   |            |                     |                      |                      |                 |  | *TOTAL*              | 315.10<br>78.77          | 0.00<br>0.00                        | 0.00<br>0.00            | 30.13<br>0.00                          | 424.00                            |                        |                |
| 44444444400<br>26   | Y          | 1,093.25<br>86.67   | 0.0<br>7,855.07      | 0.0<br>0.0           | 0.0<br>0.0      | 0.0<br>0.0                                 | 0100 100<br>3        | 0.00<br>0.00             | 0.00<br>0.00                        | 0.00<br>0.00            | 0.00<br>0.00                           | 0.00                              |                        |                |
| ALICIA J JOHNSON    |            |                     |                      |                      |                 |  | *TOTAL*              | 0.00<br>0.00             | 0.00<br>0.00                        | 0.00<br>0.00            | 0.00<br>0.00                           | 0.00                              |                        |                |
| 77777777700<br>25   | N          | 895.83<br>86.67     | 40.0<br>6,270.81     | 40.0<br>0.0          | 0.0<br>0.0      | 0.0<br>0.0                                 | 0100 100<br>3        | 413.44<br>103.38         | 0.00<br>0.00                        | 0.00<br>0.00            | 39.53<br>0.00                          | 556.33                            |                        |                |
| TIMOTH<br>MCCLELL   |            |                     |                      |                      |                 |  | *TOTAL*              | 413.44<br>103.38         | 0.00<br>0.00                        | 0.00<br>0.00            | 39.53<br>0.00                          | 556.33                            |                        |                |
| 99999999900<br>25   | N          | 1,382.04<br>86.67   | 40.0<br>9,539.72     | 40.0<br>0.0          | 0.0<br>0.0      | 0.0<br>0.0                                 | 0100 100<br>3        | 628.60<br>157.15         | 0.00<br>0.00                        | 0.00<br>0.00            | 60.10<br>0.00                          | 845.85                            |                        |                |
| DAVID<br>NAMESMI    |            |                     |                      |                      |                 |  | *TOTAL*              | 628.60<br>157.15         | 0.00<br>0.00                        | 0.00<br>0.00            | 60.10<br>0.00                          | 845.85                            |                        |                |
| 15151515100<br>9    | N          | 1,557.08<br>86.67   | 0.0<br>10,908.40     | 0.0<br>0.0           | 0.0<br>0.0      | 0.0<br>0.0                                 | 0100 100<br>3        | 0.00<br>0.00             | 0.00<br>0.00                        | 0.00<br>0.00            | 0.00<br>0.00                           | 0.00                              |                        |                |
| PHILLI<br>RANDALL   |            |                     |                      |                      |                 |  | *TOTAL*              | 0.00<br>0.00             | 0.00<br>0.00                        | 0.00<br>0.00            | 0.00<br>0.00                           | 0.00                              |                        |                |
| 13131313100<br>25   | Y          | 1,246.08<br>86.67   | 40.0<br>8,725.96     | 0.0<br>0.0           | 0.0<br>0.0      | 0.0<br>0.0                                 | 0100 100<br>3        | 575.09<br>0.00           | 0.00<br>0.00                        | 0.00<br>0.00            | 43.99<br>0.00                          | 619.08                            |                        |                |
| JOSEPH<br>REID      |            |                     |                      |                      |                 |  | *TOTAL*              | 575.09<br>0.00           | 0.00<br>0.00                        | 0.00<br>0.00            | 43.99<br>0.00                          | 619.08                            |                        |                |
| 88888888800<br>25   | N          | 861.68<br>86.67     | 40.0<br>6,031.76     | 40.0<br>0.0          | 0.0<br>0.0      | 0.0<br>0.0                                 | 0100 100<br>3        | 397.68<br>99.42          | 0.00<br>0.00                        | 0.00<br>0.00            | 38.02<br>0.00                          | 535.12                            |                        |                |
| ROBERT R ROGERS     |            |                     |                      |                      |                 |  | *TOTAL*              | 397.68<br>99.42          | 0.00<br>0.00                        | 0.00<br>0.00            | 38.02<br>0.00                          | 535.12                            |                        |                |



LEAVE Reports  
Department of Accounts  
As of August 2005

CO. NO. 10010  
\*\*\*\*\* TRAINING COMPANY # 10 \*\*\*\*\*

COMMONWEALTH OF VIRGINIA  
LEAVE ACCOUNTING LEAVE LIABILITY  
00194100000 ORGANIZATIONAL CODE SUMMARY

REPORT U020 PAYBL010  
RUN ON 04/22/2005 AT 08:01:53  
PAGE 3

| FUND/<br>FUNCTION | ANNUAL   | SICK<br>RECOG    | DIS/CRD | O/T  | COMPUTED LIABILITY<br>COMP | ONCALL | FICA TAXES | TOTAL    |
|-------------------|----------|------------------|---------|------|----------------------------|--------|------------|----------|
| 0100 3            | 3,227.68 | 438.70<br>493.77 | 729.44  | 0.00 | 538.88                     | 0.00   | 415.23     | 5,843.48 |
| *TOTAL*           | 3,227.68 | 438.70<br>493.77 | 729.44  | 0.00 | 538.88                     | 0.00   | 415.23     | 5,843.48 |

LEAVE Reports  
 Department of Accounts  
 As of August 2005

CO. NO. 10010  
 \*\*\*\*\* TRAINING COMPANY # 10 \*\*\*\*\*

COMMONWEALTH OF VIRGINIA  
 LEAVE ACCOUNTING LEAVE LIABILITY

REPORT U027 PAYBL014  
 RUN ON 04/22/2005 AT 13:30:37  
 PAGE 1

|          |      | COMPANY CODE SUMMARY |                    |         |      |        |        |            |          |
|----------|------|----------------------|--------------------|---------|------|--------|--------|------------|----------|
|          |      | COMPUTED LIABILITY   |                    |         |      |        |        |            |          |
| FUND     | FUNC | ANNUAL               | SICK<br>RECOG      | DIS/CRD | O/T  | COMP   | ONCALL | FICA TAXES | TOTAL    |
| 0100     | 3    | 8,019.53             | 1,068.29<br>493.77 | 729.44  | 0.00 | 538.66 | 0.00   | 676.94     | 9,526.63 |
| 0100     | 8    | 0.00                 | 0.00<br>151.19     | 0.00    | 0.00 | 0.00   | 0.00   | 11.56      | 162.75   |
| FUND TOT |      | 8,019.53             | 1,068.29<br>644.96 | 729.44  | 0.00 | 538.66 | 0.00   | 688.50     | 9,689.38 |
| *TOTAL*  |      | 8,019.53             | 1,068.29<br>644.96 | 729.44  | 0.00 | 538.66 | 0.00   | 688.50     | 9,689.38 |

LEAVE Reports  
Department of Accounts  
As of August 2005

CO. NO. 10010

\*\*\*\*\* TRAINING COMPANY # 10 \*\*\*\*\*

COMMONWEALTH OF VIRGINIA

LEAVE ACCOUNTING PENDING CALENDAR YEAR END LEAVE LOST

REPORT U028

PAYBLO05

RUN ON 05/16/2005 AT 08:59:42

PAGE 1

| EMPLOYEE<br>NUMBER | EMPLOYEE NAME | SDP<br>PART | LVE<br>TYPE | CURRENT<br>BALANCE | -----ESTIMATED-----<br>EARNINGS | ENDING<br>BALANCE | ----- YEARS OF<br>0-5 5-10 10-15 | SERVICE<br>15-20 20-25 25+ | CARRYOVER<br>LIMIT | ESTIMATED<br>HOURS TO<br>BE LOST |
|--------------------|---------------|-------------|-------------|--------------------|---------------------------------|-------------------|----------------------------------|----------------------------|--------------------|----------------------------------|
| 01010101000        | T WILBUR      | N           | ANN         | 300.0              | 10.0                            | 310.0             | *                                |                            | 240.0              | 70.0                             |
| 12121212100        | S S STRIDER   | N           | ANN         | 440.0              | 18.0                            | 458.0             |                                  | *                          | 432.0              | 26.0                             |
| 13131313100        | J REID        | Y           | F/P         | 40.0               | 0.0                             | 0.0               |                                  | *                          | 0.0                | 40.0                             |
| 14141414100        | S ALCOTT      | Y           | SCK         | 40.0               | 0.0                             | 0.0               |                                  | *                          | 0.0                | 40.0                             |
|                    |               |             | F/P         | 40.0               | 0.0                             | 0.0               |                                  |                            | 0.0                | 40.0                             |
| 16161616100        | J A WARD      | Y           | ANN         | 440.0              | 18.0                            | 458.0             |                                  | *                          | 432.0              | 26.0                             |
|                    |               |             | SCK         | 40.0               | 0.0                             | 0.0               |                                  |                            | 0.0                | 40.0                             |
| 77777777700        | T MCCLELLAND  | N           | ANN         | 640.0              | 18.0                            | 658.0             |                                  | *                          | 432.0              | 226.0                            |

LEAVE Reports  
Department of Accounts  
As of August 2005

CO. NO. 10010  
\*\*\*\*\* TRAINING COMPANY # 10 \*\*\*\*\*

COMMONWEALTH OF VIRGINIA  
LEAVE ACCOUNTING CALENDAR YEAR END LEAVE LOST  
FOR YEAR ENDING 12/31/2004

REPORT U018 PAYBLO08  
RUN ON 05/16/2005 AT 09:02:19  
PAGE 1

| EMPLOYEE<br>NUMBER | EMPLOYEE NAME | SDP<br>PART | LVE<br>TYPE | ----- YEARS OF SERVICE ----- |      |       |       |       |     | YEAR END<br>BALANCE | CARRYOVER<br>LIMIT | HOURS<br>LOST |
|--------------------|---------------|-------------|-------------|------------------------------|------|-------|-------|-------|-----|---------------------|--------------------|---------------|
|                    |               |             |             | 0-5                          | 5-10 | 10-15 | 15-20 | 20-25 | 25+ |                     |                    |               |
| 01010101000        | T WILBUR      |             | ANN         |                              | X    |       |       |       |     | 300.0               | 240                | 60.0          |
| 12121212100        | S S STRIDER   |             | ANN         |                              |      |       |       | X     |     | 440.0               | 384                | 56.0          |
| 13131313100        | J REID        | Y           | F/P         |                              |      |       |       |       |     |                     |                    | 40.0          |
| 14141414100        | S ALCOTT      | Y           | SCK<br>F/P  |                              |      |       |       |       |     |                     |                    | 40.0<br>40.0  |
| 16161616100        | J A WARD      |             | ANN<br>SCK  |                              |      |       |       | X     |     | 440.0               | 384                | 56.0<br>40.0  |
| 77777777700        | T MCCLELLAND  |             | ANN         |                              |      |       |       | X     |     | 640.0               | 384                | 256.0         |

LEAVE Reports  
Department of Accounts  
As of August 2005

| CO. NO. 10010                     |                  | COMMONWEALTH OF VIRGINIA                               |        |                   |  |                |     |                      |          |       |                 | REPORT U035 |     | PAYBLOOB |      | RUN ON 05/16/2005 AT 09:02:19 |  |
|-----------------------------------|------------------|--|--------|-------------------|--|----------------|-----|----------------------|----------|-------|-----------------|-------------|-----|----------|------|-------------------------------|--|
| ***** TRAINING COMPANY # 10 ***** |                  | LEAVE ACCOUNTING CALENDAR YEAR END LEAVE USAGE SUMMARY |        |                   |  |                |     |                      |          |       |                 | PAGE        |     | 2        |      |                               |  |
|                                   |                  | FOR YEAR ENDING 12/31/2004                             |        |                   |  |                |     |                      |          |       |                 |             |     |          |      |                               |  |
| EMPLOYEE NO<br>AND NAME           | SDP/PART<br>BMOD | RECOG<br>PRE   | LAYOFF | ANNUAL<br>ON-CALL | -----SICK-----<br>PERSONAL<br>MILITARY | FAMILY<br>COMM | SRV | FAM/PER<br>EDUCATION | DIS/CRED | OTHER | SDP YTD<br>WORK | COMP        | O/T | LWOP     | COMP | BONUS                         |  |
| 23075864300<br>J R HUDGINS        | 0.0              | 0.0  | 0.0    | 0.0<br>0.0        | 0.0<br>0.0                             | 0.0            | 0.0 | 0.0<br>0.0           | 0.0      | 0.0   | 0.0             | 0.0         | 0.0 | 0.0      | 0.0  | 0.0                           |  |
|                                   |                  |  |        |                   |  |                |     |                      |          |       |                 |             |     | TOTAL    |      | 0.0<br>0.0                    |  |
| 30218753900<br>K T BROWNING       | 0.0              | 0.0  | 0.0    | 0.0<br>0.0        | 0.0<br>0.0                             | 0.0            | 0.0 | 0.0<br>0.0           | 0.0      | 0.0   | 0.0             | 0.0         | 0.0 | 0.0      | 0.0  | 0.0                           |  |
|                                   |                  |  |        |                   |  |                |     |                      |          |       |                 |             |     | TOTAL    |      | 0.0<br>0.0                    |  |
| 30917290100<br>W D JOHNSON        | 0.0              | 0.0  | 0.0    | 0.0<br>0.0        | 0.0<br>0.0                             | 0.0            | 0.0 | 0.0<br>0.0           | 0.0      | 0.0   | 0.0             | 0.0         | 0.0 | 0.0      | 0.0  | 0.0                           |  |
|                                   |                  |  |        |                   |  |                |     |                      |          |       |                 |             |     | TOTAL    |      | 0.0<br>0.0                    |  |
| 33333333300<br>A NELSON           | 0.0              | 0.0  | 0.0    | 0.0<br>0.0        | 0.0<br>0.0                             | 0.0            | 0.0 | 0.0<br>0.0           | 0.0      | 0.0   | 0.0             | 0.0         | 0.0 | 0.0      | 0.0  | 0.0                           |  |
|                                   |                  |  |        |                   |  |                |     |                      |          |       |                 |             |     | TOTAL    |      | 0.0<br>0.0                    |  |
| 44444444400<br>A J JOHNSON        | Y<br>0.0         | 0.0  | 0.0    | 0.0<br>0.0        | 0.0<br>0.0                             | 0.0            | 0.0 | 0.0<br>0.0           | 0.0      | 0.0   | 0.0             | 0.0         | 0.0 | 0.0      | 0.0  | 0.0                           |  |
|                                   |                  |  |        |                   |  |                |     |                      |          |       |                 |             |     | TOTAL    |      | 0.0<br>0.0                    |  |
| 48484848400<br>C MARTIN           | 0.0              | 0.0  | 0.0    | 0.0<br>0.0        | 0.0<br>0.0                             | 0.0            | 0.0 | 0.0<br>0.0           | 0.0      | 0.0   | 0.0             | 0.0         | 0.0 | 64.0     | 0.0  | 0.0<br>64.0                   |  |
|                                   |                  |  |        |                   |  |                |     |                      |          |       |                 |             |     | TOTAL    |      |                               |  |
| 59814318700<br>K T BROWNING       | 0.0              | 0.0  | 0.0    | 0.0<br>0.0        | 0.0<br>0.0                             | 0.0            | 0.0 | 0.0<br>0.0           | 0.0      | 0.0   | 0.0             | 0.0         | 0.0 | 0.0      | 0.0  | 0.0                           |  |
|                                   |                  |  |        |                   |  |                |     |                      |          |       |                 |             |     | TOTAL    |      | 0.0<br>0.0                    |  |
| 66666666600<br>W W WHITE          | Y<br>0.0         | 0.0  | 0.0    | 0.0<br>0.0        | 0.0<br>0.0                             | 0.0            | 0.0 | 0.0<br>0.0           | 0.0      | 0.0   | 0.0             | 0.0         | 0.0 | 0.0      | 0.0  | 0.0                           |  |
|                                   |                  |  |        |                   |  |                |     |                      |          |       |                 |             |     | TOTAL    |      | 0.0<br>0.0                    |  |
| 77777777700<br>T MCCLELLAND       | 0.0              | 0.0  | 0.0    | 0.0<br>0.0        | 0.0<br>0.0                             | 0.0            | 0.0 | 0.0<br>0.0           | 0.0      | 0.0   | 0.0             | 0.0         | 0.0 | 0.0      | 0.0  | 0.0                           |  |
|                                   |                  |  |        |                   |  |                |     |                      |          |       |                 |             |     | TOTAL    |      | 0.0<br>0.0                    |  |
| 81010101000<br>R TESTPERSON       | 0.0              | 0.0  | 0.0    | 0.0<br>0.0        | 0.0<br>0.0                             | 0.0            | 0.0 | 0.0<br>0.0           | 0.0      | 0.0   | 0.0             | 0.0         | 0.0 | 0.0      | 0.0  | 0.0                           |  |
|                                   |                  |  |        |                   |  |                |     |                      |          |       |                 |             |     | TOTAL    |      | 0.0<br>0.0                    |  |
| 88888888800<br>R R ROGERS         | 0.0              | 0.0  | 0.0    | 0.0<br>0.0        | 0.0<br>0.0                             | 0.0            | 0.0 | 0.0<br>0.0           | 0.0      | 0.0   | 0.0             | 0.0         | 0.0 | 0.0      | 0.0  | 0.0                           |  |
|                                   |                  |  |        |                   |  |                |     |                      |          |       |                 |             |     | TOTAL    |      | 0.0<br>0.0                    |  |
| 99999999900<br>D NAMESMITH        | 0.0              | 0.0  | 0.0    | 0.0<br>0.0        | 0.0<br>0.0                             | 48.0           | 0.0 | 0.0<br>0.0           | 0.0      | 0.0   | 0.0             | 0.0         | 0.0 | 0.0      | 0.0  | 0.0<br>48.0                   |  |
|                                   |                  |  |        |                   |  |                |     |                      |          |       |                 |             |     | TOTAL    |      |                               |  |

LEAVE Reports  
Department of Accounts  
As of August 2005

CO. NO. 10010

\*\*\*\*\* TRAINING COMPANY # 10 \*\*\*\*\*

COMMONWEALTH OF VIRGINIA

LEAVE ACCOUNTING CALENDAR YEAR END LEAVE USAGE SUMMARY  
FOR YEAR ENDING 12/31/2004

REPORT U035

PAYBLO06

RUN ON 05/16/2005 AT 09:02:19

PAGE 3

\*\*\*\*\* COMPANY SUMMARY \*\*\*\*\*

NUMBER OF VSDP PARTICIPANTS:

6

NUMBER OF NON VSDP PARTICIPANTS:

18

|               | TOTAL HOURS FOR<br>ALL EMPLOYEES |       |       | AVERAGE HOURS FOR<br>ALL EMPLOYEES |      |      | TOTAL HOURS FOR<br>NON VSDP PARTICIPANTS |       |       | TOTAL HOURS FOR<br>VSDP PARTICIPANTS |      |       |
|---------------|----------------------------------|-------|-------|------------------------------------|------|------|--|-------|-------|--------------------------------------|------|-------|
|               | EARNED                           | USED  | LOST  | EARNED                             | USED | LOST | EARNED                                   | USED  | LOST  | EARNED                               | USED | LOST  |
| ANNUAL        | .0                               | .0    | 428.0 | .0                                 | .0   | 17.8 | .0                                       | .0    | 372.0 | .0                                   | .0   | 56.0  |
| SICK PERSONAL | .0                               | .0    | 80.0  | .0                                 | .0   | 13.3 | .0                                       | .0    | .0    | .0                                   | .0   | 80.0  |
| SICK FAMILY   | .0                               | 48.0  | .0    | .0                                 | 2.7  | .0   | .0                                       | 48.0  | .0    | .0                                   | .0   | .0    |
| FAM/PER       | 80.0                             | .0    | 80.0  | 13.3                               | .0   | 13.3 | .0                                       | .0    | .0    | 80.0                                 | .0   | 80.0  |
| PRE LAYOFF    | .0                               | .0    | .0    | .0                                 | .0   | .0   | .0                                       | .0    | .0    | .0                                   | .0   | .0    |
| DIS/CRED      | 130.0                            | .0    | .0    | 21.7                               | .0   | .0   | .0                                       | .0    | .0    | 130.0                                | .0   | .0    |
| SD YTD        | .0                               | .0    | .0    | .0                                 | .0   | .0   | .0                                       | .0    | .0    | .0                                   | .0   | .0    |
| O/T           | .0                               | .0    | .0    | .0                                 | .0   | .0   | .0                                       | .0    | .0    | .0                                   | .0   | .0    |
| COMP          | .0                               | .0    | .0    | .0                                 | .0   | .0   | .0                                       | .0    | .0    | .0                                   | .0   | .0    |
| BMOD          | .0                               | .0    | .0    | .0                                 | .0   | .0   | .0                                       | .0    | .0    | .0                                   | .0   | .0    |
| ON CALL       | .0                               | .0    | .0    | .0                                 | .0   | .0   | .0                                       | .0    | .0    | .0                                   | .0   | .0    |
| MILITARY      | .0                               | .0    | .0    | .0                                 | .0   | .0   | .0                                       | .0    | .0    | .0                                   | .0   | .0    |
| COMM SERVICE  | .0                               | .0    | .0    | .0                                 | .0   | .0   | .0                                       | .0    | .0    | .0                                   | .0   | .0    |
| EDUCATION     | .0                               | .0    | .0    | .0                                 | .0   | .0   | .0                                       | .0    | .0    | .0                                   | .0   | .0    |
| OTHER         | .0                               | .0    | .0    | .0                                 | .0   | .0   | .0                                       | .0    | .0    | .0                                   | .0   | .0    |
| WORKERS COMP  | .0                               | .0    | .0    | .0                                 | .0   | .0   | .0                                       | .0    | .0    | .0                                   | .0   | .0    |
| LWOP          | .0                               | 64.0  | .0    | .0                                 | 2.7  | .0   | .0                                       | 64.0  | .0    | .0                                   | .0   | .0    |
| RECOG         | 34.0                             | .0    | .0    | 1.4                                | .0   | .0   | .0                                       | .0    | .0    | 34.0                                 | .0   | .0    |
| BONUS         | .0                               | .0    | .0    | .0                                 | .0   | .0   | .0                                       | .0    | .0    | .0                                   | .0   | .0    |
| TOTALS        | 244.0                            | 112.0 | 588.0 |                                    |      |      | .0                                       | 112.0 | 372.0 | 244.0                                | .0   | 216.0 |

FOLLOWING EMPLOYEE(S) FACTS FILE COULD NOT BE READ. MAY REQUIRE MANUAL CORRECTING.

NO PROBLEMS ENCOUNTERED

LEAVE Reports  
Department of Accounts  
As of August 2005

CO. NO. 10010  
\*\*\*\*\* TRAINING COMPANY # 10 \*\*\*\*\*  
ORG CODE 122856000

COMMONWEALTH OF VIRGINIA  
LEAVE ACCOUNTING INDIVIDUAL LEAVE HISTORY

REPORT U021 PAYBL012  
RUN ON 05/13/2005 AT 12:06:38  
PAGE 1

| EMPLOYEE DATA        |                 | -----CURRENT LEAVE BALANCES/STATUS----- |      |            |      |              |      | FAM/PER  | DIS CRED | RECOG | BONUS |
|----------------------|-----------------|---|------|------------|------|--------------|------|----------|----------|-------|-------|
|                      |                 | ANNUAL                                  | SICK | O/T        | COMP | ONCALL       |      |          |          |       |       |
| EMPLOYEE NUMBER      | 121212100       | BEGIN                                   | 0.0  | 0.0        | 0.0  | 0.0          | 0.0  | 0.0      | 0.0      | 0.0   | 0.0   |
| EMPLOYEE NAME        | SALLY S STRIDER | EARNED                                  | 0.0  | 0.0        | 0.0  | 3.0          | 0.0  | 0.0      | 8.0      | 0.0   | 0.0   |
| SDP PARTICIPANT      | N               | USED                                    | 5.0  | 8.0        | 0.0  | 3.0          | 0.0  | 0.0      | 2.0      | 0.0   | 0.0   |
| SDP RECIPIENT        | N               | BALANCE                                 | 35.0 | 32.0       | 0.0  | 0.0          | 0.0  | 0.0      | 6.0      | 0.0   | 0.0   |
| LEAVE ELIGIBILITY DT | 05/01/1980      | STATUS                                  | YES  | YES        | NO   |              | NO   |          |          |       |       |
| SDP EMPLOYMENT DATE  | 00/00/0000      |   |      |            |      |              |      |          |          |       |       |
| PERCENT EMPLOYMENT   | 1.00            |   |      |            |      |              |      |          |          |       |       |
| SICK FAM:            | 0.0             | CIVIL:                                  | 4.0  | EDUCATION: | 0.0  | MILITARY:    | 40.0 | SDP-YTD: | 0.0      | BMOD: | 0.0   |
| WORK COMP:           | 0.0             | OTHER:                                  | 0.0  | LWOP YTD:  | 0.0  | COMM SRV LV: | 0.0  | PRE LAY: | 0.0      |       |       |

| -----YEAR TO DATE LEAVE ACTIVITY/MAINTENANCE----- |            |                          |      |       |            |            |
|---|------------|--------------------------|------|-------|------------|------------|
| TRAN TYPE   | LEAVE TYPE | TRANSACTION DESCRIPTION  | SIGN | HOURS | DATE FROM  | DATE TO    |
| MNT   | CE         | COMP LEAVE EARNED        |      | 3.0   | 03/01/2005 | 03/01/2005 |
| ACT   | AT         | ANNUAL LEAVE TAKEN       |      | 2.0   | 03/01/2005 | 03/01/2005 |
| ACT   | AT         | ANNUAL LEAVE TAKEN       |      | 3.0   | 03/02/2005 | 03/02/2005 |
| MNT   | RE         | RECOGNITION LEAVE EARNED |      | 8.0   | 03/02/2005 | 03/02/2005 |
| ACT   | SP         | SICK LEAVE TAKEN         |      | 8.0   | 03/03/2005 | 03/03/2005 |
| ACT   | CT         | COMP LEAVE TAKEN         |      | 2.0   | 03/04/2005 | 03/04/2005 |
| SYS   | CT         | COMP LEAVE TAKEN         |      | 1.0   | 03/05/2005 | 03/05/2005 |
| SYS   | RT         | RECOGNITION LEAVE TAKEN  |      | 2.0   | 03/05/2005 | 03/05/2005 |
| ACT   | JT         | CIVIL LEAVE TAKEN        |      | 4.0   | 03/08/2005 | 03/08/2005 |
| ACT   | MT         | MILITARY LEAVE TAKEN     |      | 40.0  | 03/08/2005 | 03/08/2005 |